



# FEE SCHEDULE

Effective October 1, 2020

Central Library Event Services Office  
P.O. Box 2287, Austin, TX 78768-2287  
512-974-7585 or Relay Texas 711

## ROOM RENTAL RATES

Unless otherwise noted, rental rates apply to scheduled operating hours of the Central Library. Non-profit organizations, City of Austin Departments and Government Agencies are entitled to a 50% discount on room rental fees only. Documentation is required to verify status.

### ROOF GARDEN & INDOOR LIVING ROOM

Rentals are available from 6:00 PM to 12:00 AM, Friday through Sunday only.

Up to 6 hours: \$2,700  
Each additional hour: \$450

### SPECIAL EVENT CENTER

Includes pre-function lobby, green room, coat check and patio.

Up to 4 hours: \$1,400  
Each additional hour: \$350

### ART GALLERY

Rental availability and capacity are contingent upon exhibit layout with Exhibit Coordinator approval.

Up to 4 hours: \$1,000  
Each additional hour: \$250

### DEMONSTRATION AREA

Located in the Central Library's main atrium and designed for public presentations.

Up to 2 hours: \$400  
Each additional hour: \$200

### OUTDOOR AMPHITHEATER

Available for small, stand-alone events or as an add-on to the Special Event Center.

Up to 2 hours: \$300  
Each additional hour: \$150

[library.austintexas.gov/rental](http://library.austintexas.gov/rental) | 512-974-7585



The city of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request.



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## MISCELLANEOUS FEES

See Facility Use Policy and Procedures Manual for the staffing and equipment included with each event space. Additional staffing required for setup, breakdown, during the event or non-routine cleaning is determined by APL, and will be billed to the client post-event.

### ADDITIONAL STAFFING

Higher rates in parentheses apply to events scheduled on City of Austin observed holidays.

|                   |                        |
|-------------------|------------------------|
| Custodian         | \$60/hour (\$85/hour)  |
| Security Guard    | \$60/hour (\$85/hour)  |
| Event Coordinator | \$85/hour (\$125/hour) |
| A/V Technician    | \$95/hour (\$140/hour) |

### ADDITIONAL AUDIOVISUAL EQUIPMENT

All prices are per item/per day and do not include onsite technical support.

#### SPECIAL EVENT CENTER

|                        |      |
|------------------------|------|
| Wireless microphone    | \$50 |
| Projector / Screen     | \$50 |
| Modular stage sections | \$40 |
| Audio patch fee        | \$50 |

#### ALL EVENT SPACES

|                  |      |
|------------------|------|
| Wired microphone | \$25 |
| Powered speaker  | \$40 |
| Display monitor  | \$25 |
| Uplights         | \$25 |

### OTHER RENTAL CHARGES

|                  |  |
|------------------|--|
| Catering Kitchen | \$100                                    |
| Event Overtime   | \$175/hour + Hourly Rental Rate          |
| Rental Damage    | Assessed at cost                         |
| Printing/Copies  | 20¢/black and white page, \$1/color page |

### PARKING

Parking is not included in the rental rates.

|                |      |
|----------------|------|
| First Hour     | Free |
| Up to 2 hours  | \$5  |
| Up to 4 hours  | \$9  |
| Up to 7 hours  | \$11 |
| Up to 10 hours | \$13 |
| Up to 12 hours | \$15 |
| Over 12 hours  | \$30 |

